

CCSA Board Meeting Minutes

2022-10-13

Board members present

Andrew Shaud (Executive Director), Tim Eisele, Maria Bergstrom, Haley Fredrickson, Jeremy Brown, Tracy Yu

Minutes

Haley moved to accept minutes, minutes accepted by vote

Executive Director report

Financial update

We have about 25,000 cash on hand, which is better than in a long time. \$18,000 are due to Michigan Tech Nov. 1. We also have around \$10,000 in outstanding tuition that will come in over the next couple of months.

Update: current rate to Michigan Tech is \$18,725.08 for each quarter.

MACC grant: \$11,250 was awarded. The score was a little on the low side. A lot of the comments had to do with our finances looking poor last year. Also some additional comments. Andrew and Jen will talk with the local MACC rep to see how we might improve our score next year.

Fall enrollment: still looks good, we have picked up a new cello student in Dollar Bay and 3 students in the cello class in L'Anse. Violin beginner class had a great turn out and has been split into 2 classes.

Recruitment: last year Andrew noticed that there were a lot of kids out and about for Halloween last year. This might be a great recruiting opportunity for us. We can use donations of candy from CCSA families (like we did last year for Treat Street). We should organize a box for our lobby where families can drop off candy. KYSO and Reading Orchestra will rehearse that night, so we would need some parents to take shifts to hand out candy. We would also need some kind of decorations or something outside to let people know we are here (maybe at the "front" door). Starts early, like 5 pm. Maria can check with people she knows who live in Dollar Bay about trick or treat times. The board will be in charge of getting candy and help pass out the

candy that night. Maria will coordinate getting candy. Tim will help pass out candy. We will need some helpers to put stickers on the candy with our website address.

ED emergency succession

There were a couple of reports of bills going directly to spam when using the admin@ccsuzuki.org, Andrew will check to make sure everyone got their bills when he goes through the billing.

Building

We are responsible for utilities and plowing. Andrew will talk to the Horner Flooring people about whether we could have the same person plow for us as plows for them since we share a parking lot.

Still looking at heating costs. Andrew would like to move the piano into the room where Brian is teaching so we can close the sanctuary space and lower the heat. Charles the piano tuner indicated that the spider dolly and his time to help set the piano on it would be \$955.50 total. There might be a \$30 delivery fee on the dolly if it isn't delivered to a business address, but it seems like our address would be a "business." Charles would also need at least one helper to lift the piano. We will also need to move over some of the pews on the piano side to allow the piano to fit in the aisle. They are bolted down with screws.

Brian would move downstairs for teaching. One small issue with sharing the downstairs spaces is that people may feel uncomfortable "passing through" Andrew's lesson space.

The first time the heat came on, one of the rooms started heating and the heat just stayed on. Andrew turned the system off and re-started it and that seemed to solve the problem. Tim asked if it would be worth having a heating person come to take a look? Andrew says the last person who came didn't seem to have solutions. Seems like the computers that are currently hooked up need to be replaced by smart thermostats? Not sure how much rewiring that would entail.

ED absence:

Andrew will be gone Monday/Tuesday so he should be back for lessons next week.

Halloween recital:

The Halloween recital is coming up on the 22nd. Andrew is working on getting a YouTube channel for our livestreams. It is hard to access the Facebook videos for our granting process (we can't point to specific timestamps, for example). The YouTube video could be linked back to our Facebook page.

Winter break:

Andrew spread it out based on when the Christmas holiday falls. It will be three weeks this year, which will give some opportunities for faculty to give make up lessons and avoid being so far behind at the end of the year. The term starts a week later in January than usual.

Board business

Fun cards

Haley: we have 23 out of 24 spots filled, just holding out for Taco Bell and then they can go to press next week. Thanks to Mary Jo for doing a lot of legwork to get lots of sponsors. Haley will check in with the board via email about the wording of the letter that goes out to families.

Andrew will give Haley a count of the total number of families so she knows how many to print. If we have 50 families and each sell 5, that's 250.

Andrew: could we set up to sell them via Facebook publicity? Maybe have a link to fill out a form, pay through PayPal, and we will mail them out. We would need to charge an extra \$2.50 for shipping and handling.

At the conclusion of board business, Maria moved to adjourn, Haley seconded. Motion passed. Adjourned at 7:40.

The next meeting will be November 10—the second Thursday of each month.

Respectfully submitted

Maria Bergstrom
Secretary